- Go to Yes2Chess , click the tab "ANMÄLAN" (register for the tournament) and read the text! Enter your email address and click "FORTSÄTT" (continue) to log in or to create an account in the next step.

- Enter password or click "GLÖMT LÖSENORD" (forgot password) to create an account.
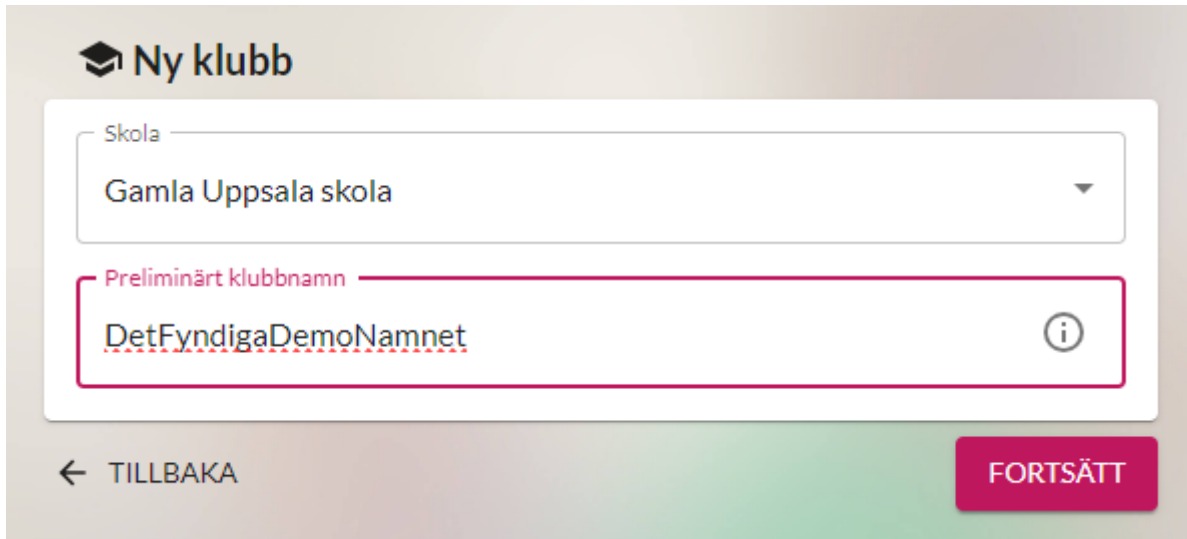
- Click "ANMÄL KLUBB" (register club for tournament). Register before October 15. To be able to participate in the tournament, all club documents need to be submitted to the Swedish Chess Federation by November 15, 2024 at the latest. Note that one club = one team. We recommend about 7 members per team.
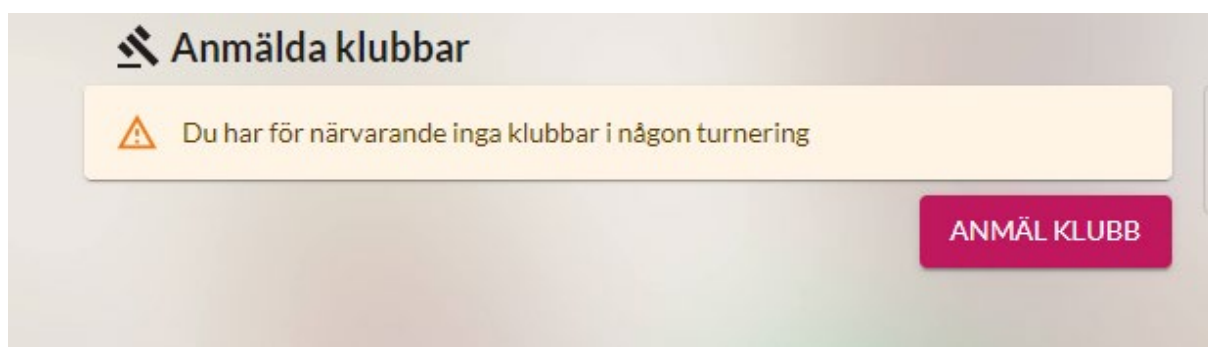
- Click "NY KLUBB" (new club).
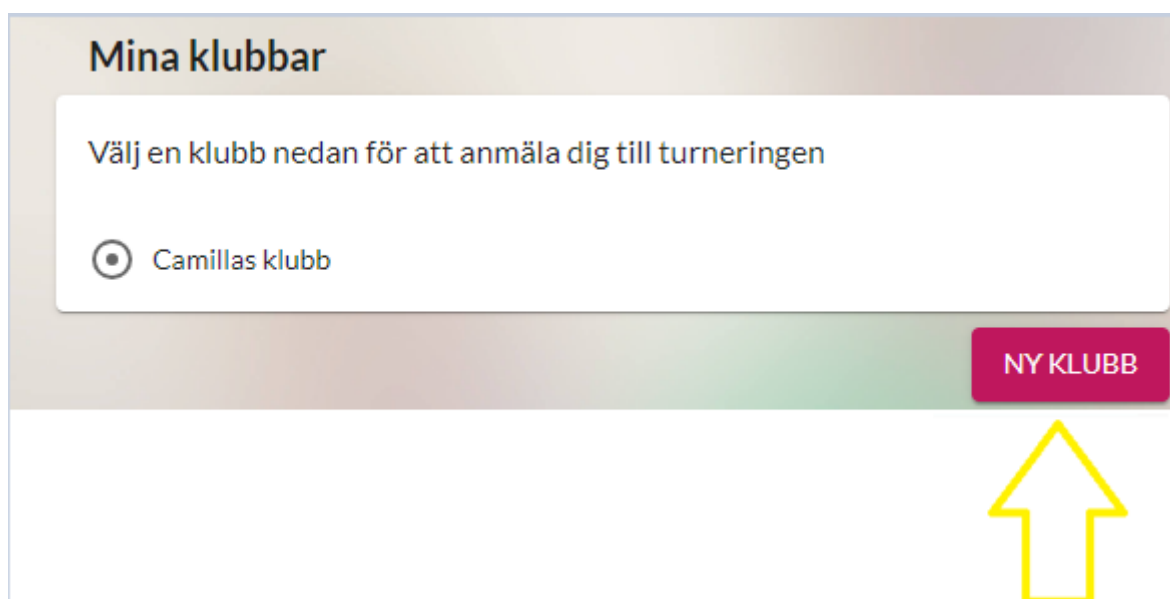
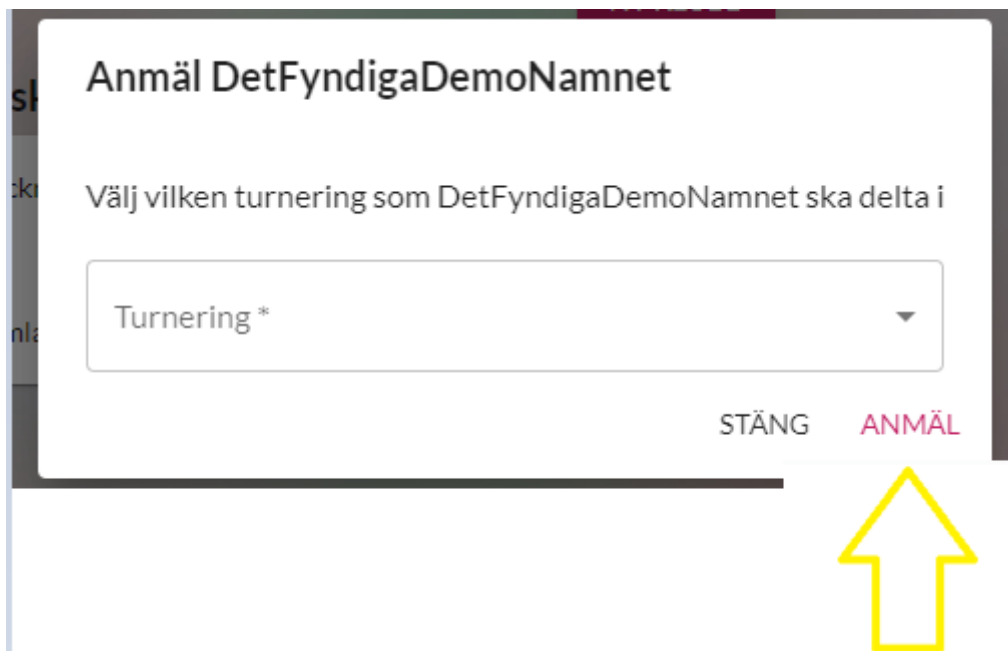- Enter school name and preliminary club name. Click "FORTSÄTT" (continue).

- Choose tournament (turnering) and click "ANMÄL" (register).

- You are now registered for the tournament and are about to create your school chess club. You will arrive at your overview page where you can manage team related tasks. ==To be able to participate in the tournament, all club documents need to be submitted to the Swedish Chess Federation by November 15, 2024 at the latest.==

⚠ Anmälan av den här klubben är inte klar än. Nedan ser du vad klubben har skickat in för detta verksamhetsår (de gröna bockarna) samt vad ni har kvar att skicka in (punkterna). Klicka på punkterna nedan för att åtgärda det som saknas:

👥 DetFyndigaDemoNamnet

🔨 DetFyndigaDemoNamnet

🎓 Gamla Uppsala skola   ANGE LOVVECKOR

🏆 Yes2Chess 5an 2024   ✕

🏛 Lagledare

🛡 636293 Camilla Abrahamsson   ✉ 📞 ✕
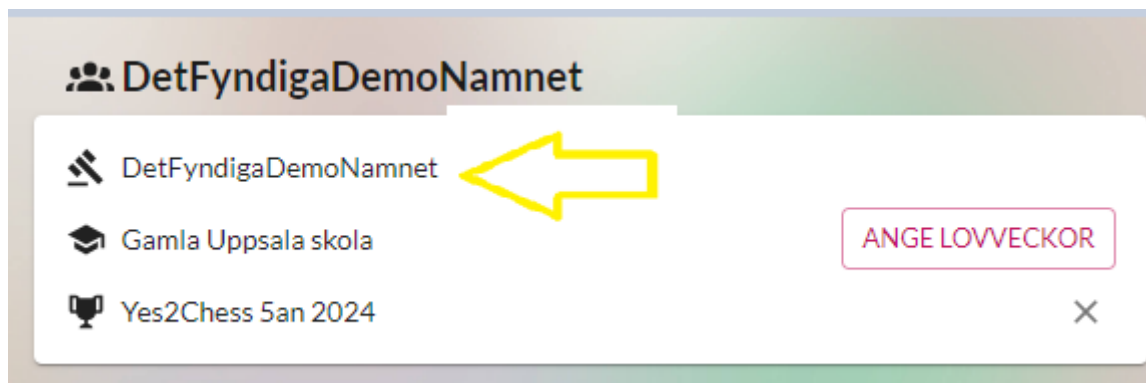
LÄGG TILL LAGLEDARE

👤 Spelare

⚠ Den här klubben saknar spelare

🔑 SÄTT LÖSENORD   LÄGG TILL SPELARE

- Click your chosen club name with the "club" to start filling out the board. This task MUST be performed first. Now you need to choose your definite club name!

- Fill out who will be on the board (styrelse) + revisor (auditor)! (Ordförande = chairperson, Sekreterare = secretary, Ledamot = board member).

- Since the auditor is reviewing the board's work, the auditor cannot have a private relationship with anyone on the board.

👤 Styrelse

Styrelsen kan bestå av både barn och vuxna, men samma person får ej ha två eller flera roller.

Ordförande	Sekreterare
Test Testsson ▲	Niklas Anders ▼

Niklas Anders

Camilla Andersson

Nicole Max

Adam Ohlsson

Anna Ohlsson

Fia Schackspelare

Josefine Sjö

Test Testsson

\+ Ny ordförande

...er att sköta kontakten med oss på ...ppgift är att godkänna styrelsens ...e kan vara med i styrelsen.

Revisor
Josefine Sjö ▼

- Enter the members' details and let them verify their memberships digitally (signera = sign). Enter every member individually or import a member list. [Guide for registration of members](link)

- Have the members verify their memberships with the cursor (writing their name or initials).

- Have a democratic constitutive meeting, sign the meeting minutes (konstituerande möte) digitally via email and submit!

- If the students do not have email addresses, you can print your meeting minutes by clicking the arrow next to "SIGNERA" (sign) and then "skriv ut" (print).
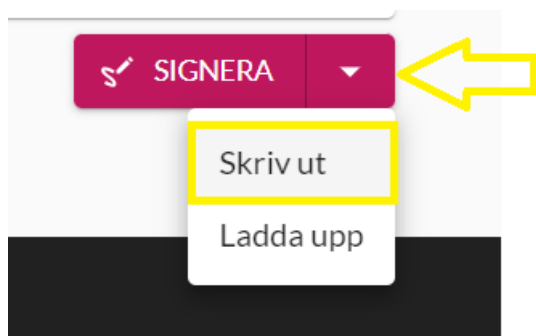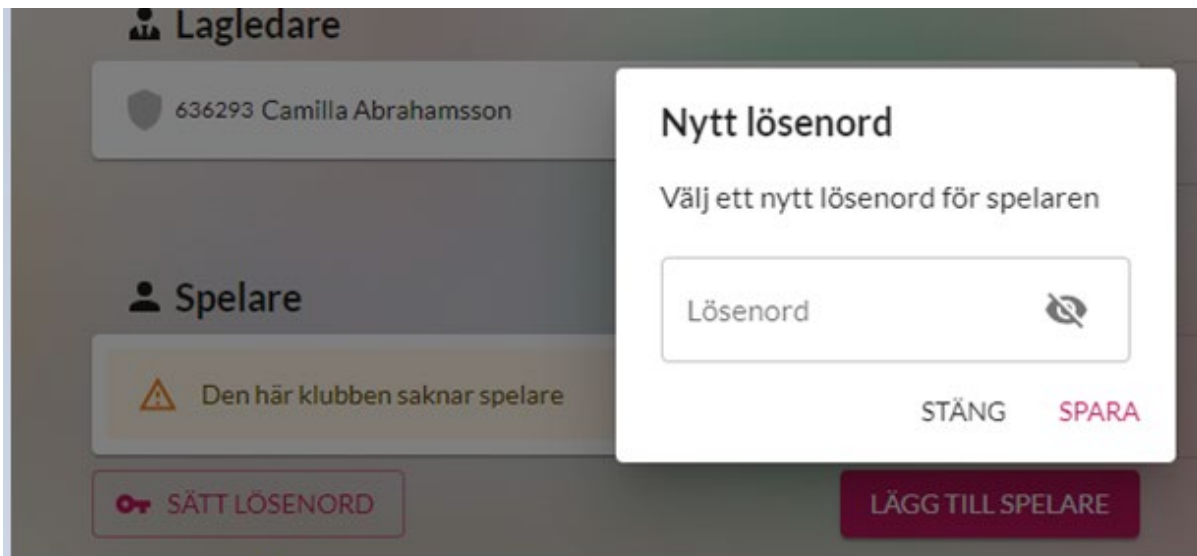

- Then, sign by hand, take a picture/scan the meeting minutes and choose "ladda upp" (upload).
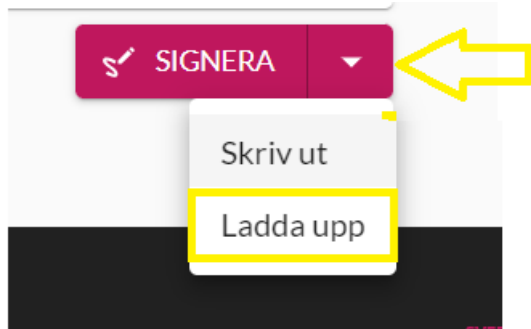
- Statutes (stadgar) will be automatically uploaded when you upload your meeting minutes.

- On your overview page, before playing starts, you need to add players with the pink button "LÄGG TILL SPELARE" (add players) and the drop down list. The players need to have approved memberships (name in bold, yellow square) to be able to play (gray name in red square means no approved membership).
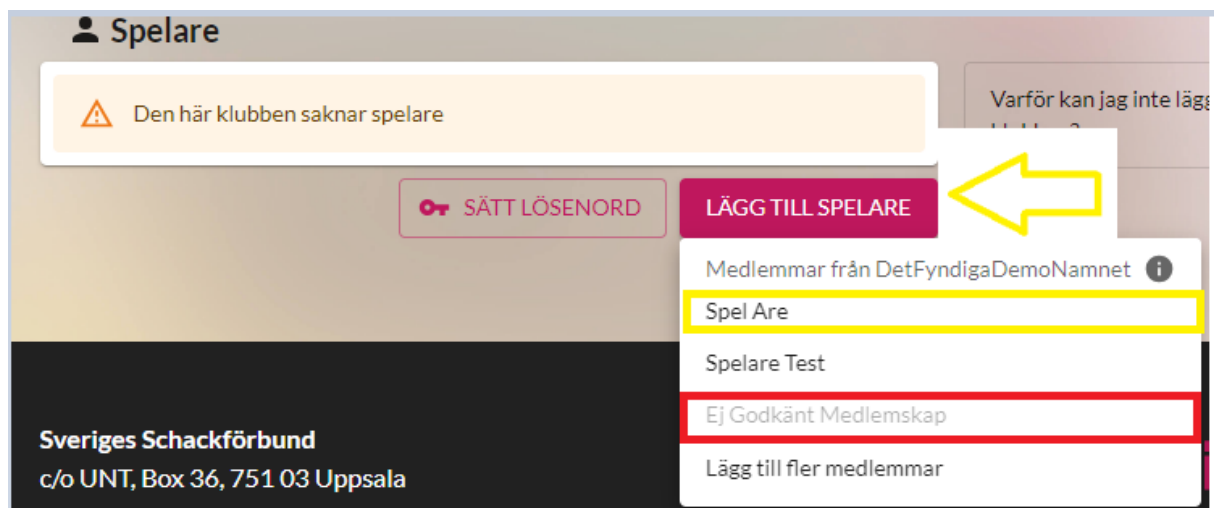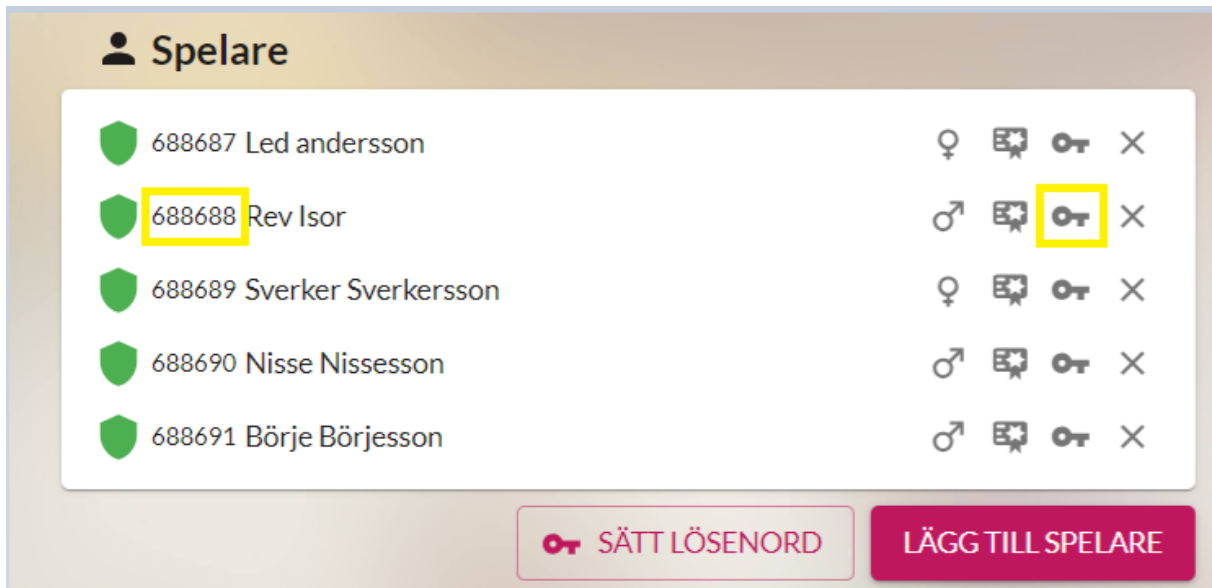
- The team leader chooses the password that all the players will use for login at Yes2Chess by clicking the button with a key and "SÄTT LÖSENORD" (choose password). We recommend the same password for all players. Then click Spara (Save).

- If you need to set an individual password for a player, you can do that by clicking the "key" by the person's name. See below.

- At the tournament every player will log in with their 6-digit ID number (see above) and password.

- When you have added holiday weeks (lovveckor), team leader and added at least 5 players to the team, you can click Min Sida (my page) to verify that your registration is complete.
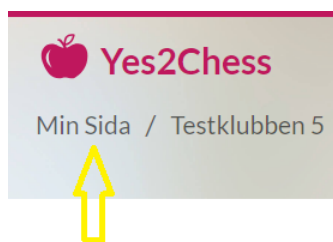
- Green circle = Congratulations, your registration is complete!

Good luck with the tournament!

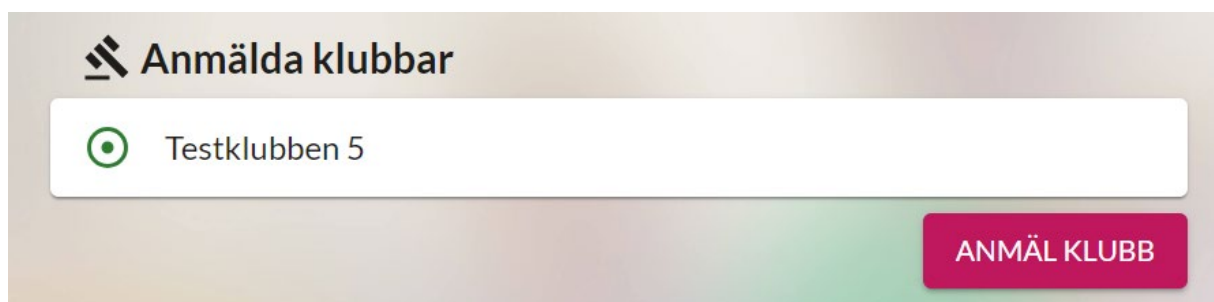All documents are reviewed by the Swedish Chess Federation. Once the documents are approved, you will be able to order 10 chess games and pins on your club page!

For more information, see the [instruction film (in Swedish)](#).

Best,
Member service at the Swedish Chess Federation
schackiskolan@schack.se
018-36 46 00

Sveriges Schackförbund
Kungsgatan 23
753 32 UPPSALA

SVERIGES SCHACKFÖRBUND